

## About the Procura+ Awards

<b>Objective</b>	The Procura+ Awards reward successful, already running, sustainable and innovative public procurements. These procurements lead to significant improvements of public goods, services, processes and infrastructure.
<b>Eligibility criteria</b>	<ol style="list-style-type: none"> <li>1. You represent a Contracting (Public or Semi-public) Authority<sup>1</sup>.</li> <li>2. This particular procurement or initiative has not been a winner of the Procura+ Awards in a previous year.<sup>2</sup></li> <li>3. For applications relating to a specific procurement, tenders must have been awarded between 31 March 2017 and 31 March 2019</li> </ol>
<b>Application procedure</b>	<p>To apply for the award please follow these steps:</p> <ol style="list-style-type: none"> <li>1. Complete the application form and send it to <a href="mailto:procurement@iclei.org">procurement@iclei.org</a>.</li> <li>2. All entries must be received by 23:59 CET on 31 March 2019. Late entries will not be considered.</li> </ol> <p><i>Please note that you cannot apply to a specific category of the Procura+ Awards. The jury evaluation process will take carefully into account the merit of each application for all three categories.</i></p>
<b>Selection of winners</b>	<p>Following the closing date, all valid entries will be considered by an independent jury based on the evaluation criteria.</p> <ul style="list-style-type: none"> <li>• Each entry is a submitted as a general application. The judging process will give consideration to all three award categories for each entry (sustainability, innovation and related procurement initiative).</li> <li>• It remains at the discretion of ICLEI and the judging panel to determine which award you are entered into as a finalist, based on the scoring of the application.</li> <li>• The scoring process takes into account sustainability, innovation, process and wider potential replicability and impact. A weighting is applied that determines which category the tender best represents.</li> </ul>
<b>Announcement of winners</b>	<p>The Procura+ Network will first announce a list of nominees. After that a short list of finalists is announced and finally the selected winner(s) is/are announced.</p> <p>Indicative time frame (subject to change):</p>

<sup>1</sup> Within the meaning of Directive 2014/24/EC or Contracting Entity within the meaning of Directive 2014/25/EC, located in any EU Member State, EEA country or EU candidate or accession country

<sup>2</sup> If you have entered a previous awards and not been a winner, then significantly altered procurements or initiatives can be resubmitted



	<ol style="list-style-type: none"> <li>1. Announcement Nominees – June 2019</li> <li>2. Announcement Finalists – September 2019</li> <li>3. Announcement Winner(s) –October/November 2019 (event TBC)</li> </ol>
<b>Evaluation criteria</b>	<p>The evaluation criteria for the independent jury are:</p> <ol style="list-style-type: none"> <li>1. The economic, environmental and social impact of the sustainable and innovative procurement or initiative. Procurements will be assessed on their potential to address grand societal challenges in a more effective and efficient manner.<sup>3</sup></li> <li>2. To what degree the sustainable and innovative procurement or initiative has contributed to achieve more efficient and effective public services.</li> <li>3. The extent to which the procurement or initiative encouraged and enabled the procurement of a sustainable and innovative product or service.</li> <li>4. The extent to which different relevant stakeholders (e.g. end-users, market) were involved.</li> <li>5. The replicability of the procurement or initiative, and the potential to be upscaled and used in a wider European context.</li> <li>6. The planned promotion of the lessons learned in the show case. Plans to promote the lessons learned in the procurement or initiative will be judged based on the expected impact on public sustainable and innovative procurement practice.</li> </ol> <p><i>The judging process in the first and second award category will take into account both SPP and PPI at appropriate levels. The SPP award scoring will have a small percentage of points allocated to PPI, and the PPI award scoring will recognise SPP.</i></p>
<b>The prize</b>	<p>Rewards for the winners:</p> <ul style="list-style-type: none"> <li>• Free entry and a presentation at an ICLEI conference</li> <li>• Case study on the SP Platform and PPI Platform</li> <li>• Publicity in a variety of ICLEI publications</li> <li>• A trophy and the right to call themselves ‘best [title] 20xx’</li> <li>• The right to use the logo ‘Procure+ Award Winner 2019’ in their email signature</li> </ul>

<sup>3</sup> Examples of these challenges are: Health, demographic change and wellbeing; Food security, sustainable agriculture, marine and maritime research, and the bio-economy; Secure, clean and efficient energy; Smart, green and integrated transport; Inclusive, innovative and secure societies; Climate action, resource efficiency and raw materials. Other topics can also be taken into consideration, provided applicants offer sufficient justification on why they consider it to be a societal challenge.

## **Terms & conditions**

- Applicants can at any time be required to submit official proof to support claims made.
- This competition is being operated by the Procura+ Network. The Procura+ Network reserves the right to cancel this competition at any time without liability.
- Data submitted will be used for the purpose of determining the winning entrant(s) and may be included in the deliverables of the Procura+ Network. Contact details will not be shared with any other organisation except for the purpose of administering the contest, determining the winner and awarding the prize. Applicants may choose to withdraw their entries at any time up to the award of the prize, in which case the Procura+ Network will delete any data provided.
- By registering for the award, you agree to these terms and conditions.
- Any queries regarding this contest should be submitted to: [procurement@iclei.org](mailto:procurement@iclei.org)