

1 **CITY COUNCIL OF THE CITY OF ANNAPOLIS**

2
3 **ORDINANCE NO. O-27-07RevisedC**

4
5 **Introduced by Mayor Moyer**
6 **Co-Sponsored by Alderman Israel**
7 **Alderman Finlayson**
8 **Alderman Arnett**
9 **Alderman Cordle**
10 **Alderman Shropshire**
11

LEGISLATIVE HISTORY			
First Reader:	Public Hearing:	Fiscal Impact Note:	120 Day Rule:
7/9/07	7/23/07	8/20/07	11/6/07
Referred to:	Meeting Date:	Action Taken:	
Economic Matters	11/10/07	Recommended revised version to be submitted 11/19/07	
		Revised version introduced 11/19/07	

12
13 **AN ORDINANCE** concerning

14
15 **The Promotion of Reusable, Recyclable and Compostable Materials**

16
17 **FOR** the purpose of establishing that the goal of the City is to encourage residents and
18 business owners to use reusable and recyclable materials and to purchase goods
19 from companies that practice energy use reduction and sequestration of carbon
20 dioxide; to establish an Environmental Review Committee to review existing
21 practices of the City to assure that the its policies and procedures foster the use of
22 materials that are compostable, recyclable, and reusable, to assist the various City
23 offices to ensure that contracting procedures do not discriminate against reusable,
24 recycled, or environmentally preferable products with sufficient justification, to
25 evaluate environmentally preferable products to determine the extent to which they
26 may be used by the City and its contractors, to review and revise contracting
27 procedures to maximize the specification of designated environmentally preferable
28 products where practicable, to facilitate data collection on purchases of designated
29 environmentally preferable products, and to monitor compliance with a number of
30 environmentally friendly standards and practices; and all matters related to the use
31 by the City of environmentally friendly standards and practices.
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34
35 **BY** adding the following new chapter to the Code of the City of Annapolis, 2007 Edition:
36 Section 2.48.350

1
2 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
3 **COUNCIL** that the Code of the City of Annapolis shall read as follows:
4

5 **Section 2.48.350 Environmental Review Committee.**
6

7 A. The goal of the City is to encourage residents and business owners to use reusable
8 and recyclable materials and to purchase goods from companies that practice energy use
9 reduction and sequestration of carbon dioxide.

10 B. In furtherance of this goal, there is hereby established an Environmental Review
11 Committee within the municipal government. The Committee consists of the Directors of
12 the Departments of Neighborhood and Environmental Programs (DNEP), Public Works,
13 Central Services, and Recreation and Parks. The Director of DNEP shall serve as the
14 chair.

15 C. As a minimum, the Committee shall:

16 1. Review existing practices of the City to assure that its policies and procedures foster the
17 use of materials that are compostable, recyclable, and reusable.

18 2. Assess the effectiveness of the voluntary environmental reusable bag program.

19 3. Assess the value of bans and/or fees on materials in furtherance of the City's goals.

20 4. Develop a plan for distribution of re-useable bas as part of and consistent with the City's
21 recycling plan.

22 5. Assist the various City offices to ensure that contracting procedures do not discriminate
23 against reusable, recycled, or environmentally preferable products with sufficient
24 justification.

25 6. Evaluate environmentally preferable products to determine the extent to which they may
26 be used by the City and its contractors.

27 7. Review and revise contracting procedures to maximize the specification of designated
28 environmentally preferable products where practicable.

29 8. Facilitate data collection on purchases of designated environmentally preferable
30 products by the City and its contractors and report the data to the City Council by July 31 of
31 each year.

32 9. Prior to fiscal year 2009, the Committee shall:

33 a. Begin issuing to all City organizational elements purchasing specifications that comply
34 with U.S. Environmental Protection Agency Comprehensive Procurement Guidelines for
35 products. Recovered Materials Advisory Notices (RMAN) shall be used as a reference for
36 determining the recycled content specifications for these products.

37 b. Monitor the implementation of the following:

38 (1) To the extent practicable, all printing and copy paper products shall consist of a
39 minimum of 30% post-consumer recycled fiber.

40 (2) All janitorial paper products shall consist of a minimum of 50% post-consumer content.

41 (3) A ten percent price preference for processed chlorine-free paper shall be applied to
42 (100 percent) of photocopy-grace and janitorial paper purchases.

- 1 (4) Returning used toner cartridges for remanufacture and purchase re-manufactured toner
2 cartridges when practicable.
- 3 (5) To the extent practicable, no janitorial cleaning or disinfecting products shall contain
4 ingredients that are identified by United States Environmental Protection Agency or the
5 National Institute for Occupational Safety and Health as carcinogens, mutagens, or
6 teratogens.
- 7 (6) Phase out the use of chloroflourocarbon containing refrigerants, solvents and other
8 products.
- 9 (7) All surfactants shall meet EPA standards as “readily biodegradable”. Where
10 practicable, no detergents shall contain phosphates.
- 11 (8) The City shall not procure products that originate from rainforest hardwood or tropical
12 wood.
- 13 (9) Where practicable, purchased or leased electronic equipment including photocopiers,
14 computers, printers, lighting systems, HVAC, kitchen and laundering appliances, and
15 energy management systems must meet U.S. Environmental Protection Agency (EPA) or
16 U.S. Department of Energy (DOE) energy efficiency standards. Where applicable, the
17 energy efficiency function must remain enabled on all energy efficient equipment.
- 18 (10) All motor oil shall contain a minimum 25 percent re-refined base stock. All re-refined
19 oil must be American Petroleum Institute certified.
- 20 (11) All motor vehicles operated by the City shall use recycled propylene glycol antifreeze
21 where practicable.
- 22 (12) Paint purchased by the City or its contractors shall contain the minimum amount
23 necessary of volatile organic compounds, and shall contain maximum recycled content
24 where practicable.
- 25 (13) The City shall implement an integrated pest management program for pest control.
26 Any chemicals used to eliminate or deter insect pests and undesirable vegetation shall be
27 the most readily and completely biodegradable product available for the given application,
28 and shall be applied in a manner that is least likely to come into contact with humans and
29 any other animals for which treatment is not intended.
- 30 (14) All construction and renovation projects performed by the City shall incorporate Silver
31 LEED “green” building practices.
- 32 (15) The City shall give preference to products that are produced and are available locally
33 to the extent practicable.
- 34 (16) All departments, offices, and agencies shall ensure that they and their
35 contractors/consultants use double-sided copying. All photocopiers purchased by the City
36 following adoption of this policy are required to be capable of double-sided copying.
- 37 (17) The City shall reduce or eliminate its use of products that contribute to the formation
38 of dioxin and furan compounds.
- 39 D. The following are environmentally preferred products:
- 40 1. Compostable and vegetative products;
- 41 3. Horticultural mulch made with recycled land clearing and other wood debris;
- 42 4. Construction aggregates made with recycled cement concrete, glass or asphalt;

- 1 5. Alternative fuels and vehicles and rolling stock that utilize same including, but not limited
- 2 to, electric, hybrid, compressed natural gas, hydro-diesel, hydrogen and ethanol;
- 3 6. Cement and asphalt concrete containing glass cullet, recycled fiber or plastic, tire or
- 4 rubber;
- 5 7. Lubricating oil and hydraulic oil with re-refined oil content;
- 6 8. Recycled plastic products;
- 7 9. Remanufactured tires and products made from recycled tire rubber, including rubber
- 8 mats and play field surfaces;
- 9 10. Low wattage/high efficiency lighting fixtures, including but not limited to traffic signals,
- 10 crosswalks, street lights and all interior and exterior building fixtures;
- 11 11. Remanufactured laser printer toner cartridges; and
- 12 12. Other products as designated by the Mayor and/or the Mayor's designee, the Task
- 13 Force and/or Coordinator.

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 15 E. Nothing contained in the policy of this section shall be construed as requiring a
 16 department or contractor to procure products that do not perform adequately for their
 17 intended use, exclude adequate competition, or are not available at a reasonable price in a
 18 reasonable period of time.

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 20 F. One year from adoption of this ordinance, the Environmental Review Commission will
 21 evaluate the effectiveness of the voluntary programs for reusable materials and may
 22 recommend a ban or fees on materials that are not reusable, recyclable or compostable.

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 24 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
 25 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect on the date of adoption.

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 27 **ADOPTED** this _____ day of _____ 2007.

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 29 **ATTEST:** **THE ANNAPOLIS CITY COUNCIL**

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 31
 32 _____
 33 **Regina C. Watkins-Eldridge, CMC**
 34 **City Clerk**

35 **BY:** _____
 36 **ELLEN O. MOYER, MAYOR**

EXPLANATION:

Highlighting indicates matter added to existing law.
~~Strikeout indicates matter deleted from existing law.~~
Underlining indicates amendments.